1. EXECUTIVE OFFICES

WALLNUT VENEER TOP THICKNESS THROUGHOUT: 32mm TOP WITH 50mm SOLID EDGING

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	 A. DESK WITH HALF INLAY FINISH: WALLNUT VENEER WITH MATT BLACK MELAMINE INLAY 2100mm(W) x 900mm(D) x 730mm(H) B. QUARTER LINK CURVED BASE (RHS/LHS) FINISH: WALLNUT VENEER WITH MATT BLACK MELAMINE SIDE PANELS 800mm(W) x 650mm(D) x 730mm(H) C. QUARTER LINK CURVED BASE (LHS/RHS) FINISH: WALLNUT VENEER WITH MATT BLACK MELAMINE SIDE PANELS 800mm(W) x 600mm(D) x 730mm(H)5 D. ROLLER DOOR PEDENZA LHS INCLUDING 2x ADJUSTABLE INTERNAL SHELVES INCLUDING LOCKABLE 1x PEN & PENCIL DRAWER, 2x STANDARD DRAWERS, 1x DEEP FILING DRAWER FINISH: WALLNUT VENEER 1250mm(W) x 650mm(D) x 730mm(H) (LHS) 		01	R	R

E. OPTIONAL: CORNER TABLE FINISH: WALLNUT VENEER 650mm(W) x 650mm(D) x 730mm(H)

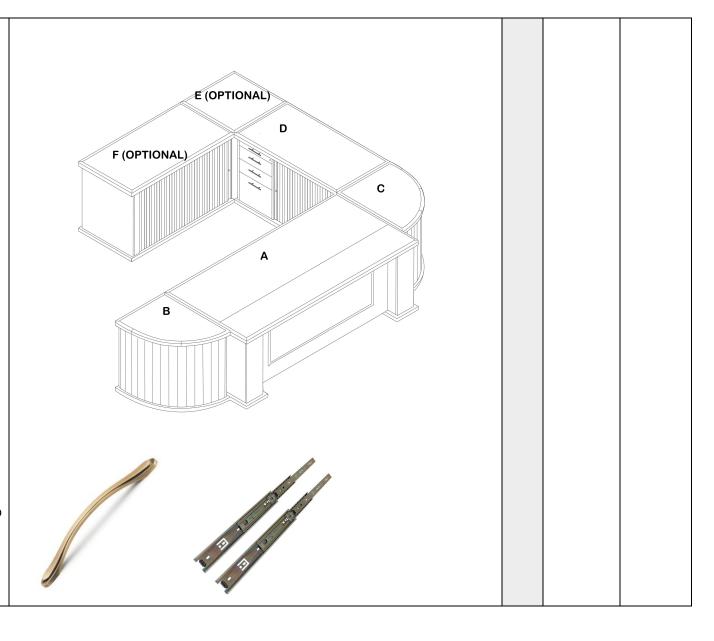
F. OPTIONAL: ROLLER DOOR CREDENZA LHS / RHS WITH X 2 INTERNAL ADJUSTABLE SHELVES FINISH: WALLNUT VENEER 1250mm(W) x 650mm(D) x 730mm(H)

G. WALL UNIT WITH 2 HINGED SOLID DOOR BASE WITH 2 ADJUSTABLE SHELVES & 2 HINGED FRAMED GLASS DOORS WITH 2 ADJUSTABLE SHELVES

FINISH: WALLNUT VENEER & 4MM FLOAT GLASS 900(W) x 360mm(D) x 1900mm(H)

H. IRONMONGERY:

- ALL DOOR HINGES AND DRAWER BALL BEARING RUNNERS TO BE SOFT-CLOSING
- WALL UNIT DOOR HANDLES TO BE ANTIQUE BRASS - 160mm – CORNICE HANDLES
- DRAWER HANDLES TO BE ANTIQUE BRASS 160mm CORNICE HANDLES
- DRAWERS TO HAVE CENTRAL BODY LOCK
- WALL UNIT DOORS TO HAVE NICKEL PLATED LOCKS





2	A. LOCKABLE ROLLER SHUTTER DOOR SYSTEM CUPBOARD WITH x3 ADJUSTABLE SHELVES FINISH: WALLNUT VENEER 1200mm(W) X 450mm(D) X 1500mm(H)	01	R	R
3	 A. EXECUTIVE HIGBACK CHAIR FINISH: BLACK RIBBED BONDED GENUINE LEATHER TYPE: CLASSIC EAMES REPRO HIGH BACK B. FEATURES: TORTION TILT MECHANISM STABILIZING BAR SWIVEL (360-DEGREE ROTATION), FULLY ADJUSTABLE HEIGHT AND KNEE TILT WITH TENSIONER KNOB. HIGH QUALITY PYRAMID CHROME BASE WITH BLACK CAPPED COVERED NYLON WHEELS - SLIP RESISTANT ON MOST FLOORS AND CARPETS 	01	R	R

	 CHROME ARMS WITH PROTECTIVE ARM SLEEVES WITH ZIP PNEUMATIC FINGERTIP CONTROLLED GAS-LIFT HEIGHT ADJUSTMENT MAX RECOMMENDED WEIGHT: 130KG 	Frame thickness 8mm Left stabilising bar Tensioner knob Height adjustment lever Pneumatic height cylinder - class 3			
4	 A. EXECUTIVE VISITORS CHAIR FINISH: BLACK RIBBED BONDED GENUINE LEATHER TYPE: CLASSIC VISITORS REPRO CHAIR B. FEATURES CHROME ARMS WITH PROTECTIVE ARM		02	R	R

5	A. EXECUTIVE MODERN COAT STAND FINISH: POWDER COATED STEEL WITH ASH TIMBER ENDS 550mm(W) X 550mm(D) X 1750mm(H)	01	R	R
6	A. EXECUTIVE 2 TIER PAPER TRAY FINISH: BLACK POWDER COATED TRI PUNCHED TRAYS	01	R	R
7	EXECUTIVE WASTE BIN FINISH: BLACK POWDER COATED TRI PUNCHED 240mm(W) x 300mm(H)	02	R	R



8.1 A. EXECUTIVE 2-SEATER SOFA TYPE 1 01 R FINISH: VINTAGE FULL GRAIN LEATHER WITH A POLISHED STAINLESS-STEEL FRAME 1660 mm B. FEATURES 1660mm(W) x 870mm(D) x 755mm(H) 755 mm SEAT HEIGHT: 490mm 490 mm FRAME COLOUR: GOLD LEATHER COLOUR: BROWN 870 mm 8.2 A. EXECUTIVE CHAIR **TYPE 1** 02 R R FINISH: VINTAGE FULL GRAIN LEATHER WITH A POLISHED STAINLESS STEEL FRAME **B. FEATURES** 690mm(W) x 790mm(D) x 755mm(H) SEAT HEIGHT: 500mm FRAME COLOUR: GOLD LEATHER COLOUR: BROWN

8.3 A. EXECUTIVE 2-SEATER SOFA TYPE 2 01 R R FINISH: VINTAGE FULL GRAIN LEATHER WITH A 1950 mm POWDER COATED STEEL FRAME **B. FEATURES** 1950mm(W) x 900mm(D) x 770mm(H) 770 mm 460 mm SEAT HEIGHT: 460mm FRAME COLOUR: BLACK LEATHER COLOOUR: TAN 02 8.4 A. EXECUTIVE CHAIR TYPE 2 R FINISH: VINTAGE FULL GRAIN LEATHER WITH HARDWOOD OAK FINISH **B. FEATURES** 125mm 680mm(W) x 985mm(D) x 700mm(H) 700mm SEAT HEIGHT: 415mm FRAME COLOUR: OAK WOOD 415mm LEATHER COLOUR: TAN 680mm

8.5	 A. EXECUTIVE 2-SEATER SOFA TYPE 3 FINISH: VINTAGE FULL GRAIN LEATHER WITH A HARDWOOD FRAME B. FEATURES 2235mm(W) x 915mm(D) x 760mm(H) SEAT HEIGHT: 460mm FRAME COLOUR: HARDWOOD LEATHER COLOOUR: TAN 	760 mm 460 mm	01	R	R
8.6	 A. EXECUTIVE CHAIR TYPE 3 FINISH: VINTAGE FULL GRAIN LEATHER WITH HARDWOOD OAK FINISH B. FEATURES 680mm(W) x 985mm(D) x 700mm(H) SEAT HEIGHT: 415mm FRAME COLOUR: OAK WOOD LEATHER COLOUR: TAN 	800 mm 475 mm 665 mm	02	R	R



9.1	A. EXECUTIVE HERON ROUND NEST COFFEE TABLES TYPE 1 FINISH: BLACK POWDER COATED STEEL FRAMES B. FEATURES LRG 900mm(W) x 900mm(D) x 430mm(H) 8mm TOUGHENED GLASS TOP SML 750mm(W) x 750mm(D) x 400mm(H) RED OAK TIMBER TOP	01	R	R
9.2	A. EXECUTIVE KENAN COFFEE TABLES TYPE 2 FINISH: BRASS B. FEATURES - 900mm(W) x 900mm(D) x 460mm(H) - 22mm MARBLE TOP	01	R	R

10	A. EXECUTIVE SMALL SIDE TABLE FINISH: TREATED AND PAINTED STEEL BAR WITH BRASS FINISH B. FEATURES - 490mm(W) x 510mm(H) - 6mm GLASS TOP	02	R	R
11	A. EXECUTIVE MEETING TABLE FINISH: SOLID OAK B. FEATURES	01	R	R
	- 1300mm(W) x 1300mm(D) x 760mm(H)			

12	B. EXECUTIVE MEETING CHAIR FINISH: TAN RIBBED BONDED LEATHER TYPE: CLASSIC VISITORS REPRO CHAIR	04	R	R
	C. FEATURES - TORTION TILT MECHANISM - STABILIZING BAR SWIVEL (360-DEGREE ROTATION), FULLY ADJUSTABLE HEIGHT AND KNEE TILT WITH TENSIONER KNOB. - HIGH QUALITY PYRAMID CHROME BASE WITH BLACK CAPPED COVERED NYLON WHEELS - SLIP RESISTANT ON MOST FLOORS AND CARPETS - CHROME ARMS WITH PROTECTIVE ARM SLEEVES WITH ZIP			
14	A. EXECUTIVE FLOOR RUG FINISH: VELVET CUT-PILE RUG WITH ANGULAR DESIGN B. FEATURES - 1600mm(W) x 2300mm(D)	02	R	R

15	A. EXECUTIVE FLOOR LAMP x1 FINISH: WOODEDN LEGS WITH MATERIAL SCREEN 450mm(W) x 450mm(D) x 1450mm(H) B. EXECUTIVE SIDEBOARD LAMP x2 FINISH: WHITE ALUMINIUM 125mm(W) x 700mm(D) x 483mm(H) C. EXECUTIVE DESK LAMP x1 FINISH: WHITE ALUMINIUM 125mm(W) x 700mm(D) x 483mm(H)	01	R	R
16	A. EXECUTIVE SIDEBOARD FINISH: SOLID AOK, VENEER AND POWDERCOATED STEEL COLOUR: OILED FINISH – EBONY & SADLEWOOD GREY 1687mm(W) x 400mm(D) x 772mm(H)	01	R	R



17	A. EXECUTIVE MIRROR TYPE 1 FINISH: POWDERCOATED STEEL COLOUR: BLACK 1200mm(W) x 25mm(D) B. EXECUTIVE MIRROR TYPE 2 FINISH: POWDERCOATED STEEL COLOUR: BLACK 800mm(W) x 50mm(D) x 800mm(H))1 F	R	R
18	A. EXECUTIVE POTPLANT TYPE 1 FINISH: PATTERNED CERAMIC COLOUR: WHITE 250mm(W) x 250mm(D) x 350mm(H) B. EXECUTIVE POTPLANT TYPE 2 FINISH: PATTERNED CERAMIC COLOUR: BLACK & WHITE 400mm(W) x 400mm(D) x 400mm(H) C. EXECUTIVE POTPLANT TYPE 3 FINISH: TEXTURED CONCRETE COLOUR: LIGHT GRAY 500(W) x 500mm (D) x 650mm(H))1 F	R	R
		SUB-TOTAL EXCLUSIVE OF VA	AT I	R	



2. PA WORKSTATIONS & RECEPTIONS

WALLNUT VENEER TOP THICKNESS THROUGHOUT: 32mm

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	 A. 1 BOX LEGGED BEAM DESK WITH FLOATING TOP WITH MODESTY PANEL FINISH: WALLNUT VENEER WITH WHITE MELAMINE 1800mm(W) x 800mm(D) x 740mm(H) B. ROLLER SHUTTER DOOR CREDENZA WITH X 2 ADJUSTABLE INTERNAL SHELVES FINISH: WALLNUT VENEER 1200mm(W) x 500mm(D) x 700mm(H) C. 3 DRAWER PEDESTAL WITH FLOATING PEN AND PENCIL TRAY & 1 DEEP FILLER DRAWER WITH CENTRAL LOCK FINISH: WALLNUT VENEER AND WHITE MELAMINE D. IRONMONGERY: ALL DOOR HINGES AND DRAWER BALL BEARING 		01	R	R
	 ALL DOOR HINGES AND DRAWER BALL BEARING RUNNERS TO BE SOFT-CLOSING WALL UNIT DOOR HANDLES TO BE ANTIQUE BRASS - 160mm – CORNICE HANDLES 				
	- DRAWER HANDLES TO BE ANTIQUE CHROME – 160mm – CORNICE HANDLES				

			<u></u>	
	 DRAWERS TO HAVE CENTRAL BODY LOCK WALL UNIT DOORS TO HAVE NICKEL PLATED LOCKS 			
2	A. LOCKABLE ROLLER SHUTTER DOOR SYSTEM CUPBOARD WITH x3 ADJUSTABLE SHELVES FINISH: WALLNUT VENEER 1200mm(W) X 450mm(D) X 1500mm(H)	01	R	R
3	A. EXECUTIVE PA DESK CHAIR FINISH: BROWN RIBBED BONDED LEATHER TYPE: CLASSIC VISITORS REPRO CHAIR	01	R	R
	B. FEATURES - TORTION TILT MECHANISM			
	- STABILIZING BAR SWIVEL (360-DEGREE ROTATION), FULLY ADJUSTABLE HEIGHT AND KNEE TILT WITH TENSIONER KNOB.			
	- HIGH QUALITY PYRAMID CHROME BASE WITH BLACK CAPPED COVERED NYLON WHEELS - SLIP RESISTANT ON MOST FLOORS AND CARPETS			
	- CHROME ARMS WITH PROTECTIVE ARM SLEEVES WITH ZIP			



4	A. EXECUTIVE PA WAITING AREA COUCH FINISH: DARK GREY POLYESTER TYPE: 3 SEATER LEGS: POLISHED STAINLESS STEEL 2050mm(W) x 840mm(D) x 740mm(H) - SEAT HEIGHT: 500mm - FRAME COLOUR: GOLD	01	R	R
	B. EXECUTIVE PA WAITING AREA CHAIRS FINISH: BLACK VEGAN LEATHER TYPE: SINGLE SEATER LEGS: POLISHED STAINLESS STEEL 620mm(W) x 700mm(D) x 760mm(H) - SEAT HEIGHT: 500mm - FRAME COLOUR: BRASS			
5	C. EXECUTIVE PA WAITING AREA SIDE TABLE FINISH: POLISHED STEEL WITH BRASS FINISH WITH 22mm MARBLE TOP 500mm(W) x 500mm(D) x 600mm(H) - FRAME COLOUR: BRASS	01	R	R



6	A. EXECUTIVE MODERN COAT STAND FINISH: POWDER COATED STEEL WITH ASH TIMBER ENDS 550mm(W) X 550mm(D) X 1750mm(H)	01	R	R
	A. EXECUTIVE WAITING FLOOR RUG FINISH: VELVET CUT-PILE RUG WITH ANGULAR DESIGN 2000mm(W) x 3000mm(D)	01	R	R

7	A. EXECUTIVE PA 2 TIER PAPER TRAY FINISH: BLACK POWDER COATED TRI PUNCHED TRAYS	28 6 6 6 8 6 8 6 8 6 8 6 8 8 8 8 8 8 8 8	01	R	R
8	A. EXECUTIVE PA WASTE BIN FINISH: BLACK POWDER COATED TRI PUNCHED 240mm(W) x 300mm(H)		01	R	R
9	A. EXECUTIVE PA PAPER CUBER HOLDER FINISH: BLACK POWDER COATED TRI PUNCHED B. EXECUTIVE PA PENCIL CUP FINISH: BLACK POWDER COATED TRI PUNCHED		01	R	R

10	A. EXECUTIVE WAITING AREA POTPLANT <u>TYPE 1</u> FINISH: PATTERNED CERAMIC COLOUR: WHITE 250mm(W) x 250mm(D) x 350mm(H)		01	R	R	
	 B. EXECUTIVE WAITING AREA POTPLANT TYPE 2 FINISH: PATTERNED CERAMIC COLOUR: BLACK & WHITE 400mm(W) x 400mm(D) x 400mm(H) C. EXECUTIVE WAITING AREA POTPLANT TYPE 3 FINISH: TEXTURED CONCRETE COLOUR: LIGHT GRAY 500(W) x 500mm (D) x 650mm(H) 					
11	A. EXECUTIVE WAITING AREA BOOKCASE FINISH: RECLAIMED WOOD - WENGE 1000mm(W) X 400mm(D) X 1855mm(H)	1855 mm 1 1855 mm 1 1000 mm	01	R	R	
SUB-TOTAL EXCLUSIVE OF VAT R						

3. OPEN PLAN OFFICE DESKING SYSTEM

TOP THICKNESS: 22mm MELAMINE

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	A. OPEN PLAN OFFICE TYPE 1 SLIMLINE STRAIGHT DESK (OWN PEDESTAL), FIXES ONTO SLIMLINE PEDESTAL, INCLUDING WIRE MESH CABLE TRAY. ADJUSTABLE LEVELING FEET 1500mm(W) x 750mm(D) x 722mm(H)		01	R	R
	B. SLIMLINE DUAL B (OWN PEDESTAL 2-WAY), FIXES ONTO SLIMLINE PEDESTAL, INCLUDING WIRE MESH CABLE TRAY. ADJUSTABEL LEVELING FEET 1500mm(W) x1510mm(D) x 722mm(H)	D D D D D D D D D D D D D D D D D D D			
	C. SLIMLINE PEDESTAL (NO TOP) 2 DRAWER 1FILER, x2 DRAWERS AND x1 DEEP FILER INLCUDING CENTRAL LOCKING 320mm(W) x 620mm(D) x 700mm(H)	A B E			
	D. OPEN STORAGE BOXES, FITS ON TOP OF DESK, INCLUDES NON SLIP RUBBER FEET 750mm(W) x 300mm(D) x 360mm(H)	C			
	E. LOCKERS 6 COMPARTMENTS, 22mm TOP AND BOTTOM, FITS LEVER-ARCH FILES WITH 4-DIGIT COMBINATION LOCK. FITS AVERAGE 15-INCH LAPTOP BAG 1510mm(W) x 450mm(D) x 720mm(H)				



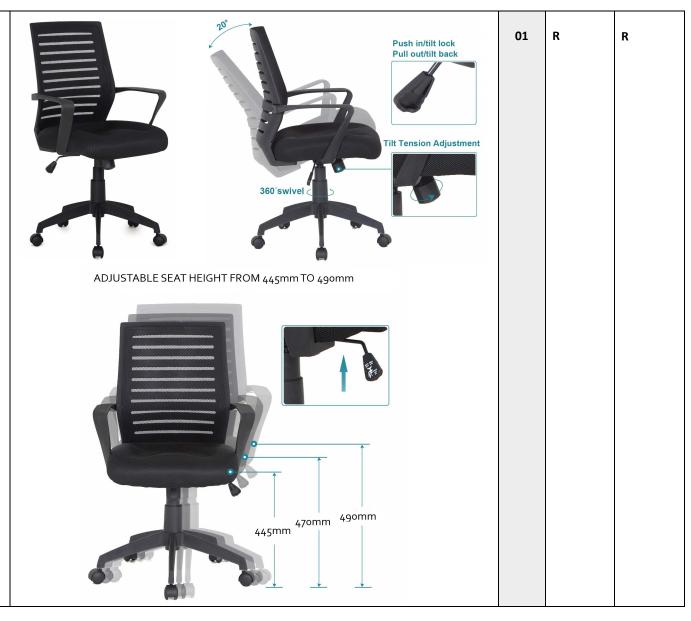
	F. IRONMONGERY: - ALL DRAWERS TO HAVE ROLLER RUNNERS - DRAWER HANDLES TO BE 160mm STRIPS HANDLES - BLACK - DRAWERS TO HAVE CENTRAL BODY LOCK			
2	A. OPEN PLAN OFFICE FILING CABINET 4/3/2 DRAWER FILING CABINET WITH CENTRAL LOCK WITH ANTI-TILT MECHANISM FINISH: LIGHT GREY POWDER COATED B. 4 DRAWER: 465mm(W) x 620mm(D) x 1300mm(H) C. 3 DRAWER: 465mm(W) x 620mm(D) x 975mm(H) D. 2 DRAWER: 465mm(W) x 620mm(D) x 650mm(H)	01	R	R

3

A. OPEN PLAN OFFICE
PREMIUM MESH CHAIR WITH 3D SURROUND
PADDED SEAT CUSHION
FINISH: BLACK MESH

B. FEATURES

- PASSIVE SYNCHRO MECHANISM WITH 5 POSITION LOCK
- GAS HEIGHT ADJUSTMENT.
- 5-STAR BASE WITH HEAVY DUTY DUAL WHEEL CASTERS
- BREATHABLE MESH BACK
- 130KG WEIGHT LIMIT
- ALL FOAM USED ON THE CHAIRS COMPLIES WITH SABS APPROVAL.
- SEAT FOAM: DENSITY 28 30 KG/m³ HARDNESS FACTOR: 10 14 KG/m³





4	A. OPEN PLAN OFFICE FILING SERVER FINISH: WHITE 32mm MELAMINE TOP AND SIDES WITH 16mm GREY DOORS 2200mm(W) x 500mm(D) x 9000mm(H) B. IRONMONGERY: - ALL DRAWERS TO HAVE ROLLER RUNNERS - DRAWER HANDLES TO BE 160mm STRIP HANDLES - WHITE - DRAWERS TO HAVE CENTRAL BODY LOCK - HINGED DOORS TO BE LOCKABLE - DOOR HANDLES TO BE 160mm STRIP HANDLES - WHITE	01	R	R
5	A. OPEN PLAN OFFICE WASTE BIN FINISH: ROUND TAPER WASTE BIN - BLACK 240mm(W) x 300mm(H) B. OPEN PLAN OFFICE 3 TIER PAPER TRAY FINISH: BLACK	01	R	R



6

A. OPEN PLAN OFFICE WORKSTATION TOP TYPE 2

FINISH: FOLKSTONE GREY (GM)

TYPE: 1 BOX LEGGED BEAM DESK WITH

FLOATING TOP

1800mm(W) x 800mm(D) x 740mm(H)

B. FITTED PEDESTAL WITH 3 STADARD DRAWERS

AND TOP LOCK

FINISH: WHITE MELAMINE

420mm(W) x 800mm(D) x 700mm(H)

C. MODESTY PANEL FOR 1800mm DESK

FINISH: WHITE POWDER COAT STEEL

D. IRONMONGERY:

- ALL DRAWERS TO HAVE ROLLER RUNNERS
- DRAWER HANDLES TO BE 160mm STRIPS HANDLES WHITE
- DRAWERS TO HAVE CENTRAL BODY LOCK



7

A. OPEN PLAN OFFICE – QUIET BOOTHS SOUNDPROOF CONVERSATION BOOTHS FOR OPEN AREAS

FINISH: ARRANGEMENT OF COLOURS IN A **DURABLE FABRIC FINISH** 1400mm(W) x 810mm(D) x 1430mm(H)

B. FEATURES:

- STEEL FRAME POWDER WITH WHITE COAT
- HIGH DENSITY FOAM BASE COVERED WITH FABRIC
- MEDIUM DENSITY FOAM SEAT COVERED WITH **FABRIC**
- CENTRE TABLE WITH CHARGING STATION WITH **DATA ACCESS**
- TABLE: WHITE VINYL FINISH (COULD BE USED TO WRITE ON)





01

SUB-TOTAL EXCLUSIVE OF VAT | R

4. RETICULATED SCREENING SYSTEM FOR ADMINISTRATION WORKSTATIONS

6mm MDF BOARD (2 x 3mm PANELS)

FOAM THICKNESS: 5mm

COMPLETE SCREEN THICKNESS: 50 – 80mm DEPENDING ON MANUFACTURER

SINGLE EXTRUDED ALUMINIUM FRAME

FRAME DEPTH: 38mm
TOP COVER STRIP: BLACK PVC

BLACK ABS PLASTIC COVERING SCREEN TO SCREEN CONNECTION POINT

RETICULATION: FULLY INTEGRATED BUILT-IN SYSTEM IN SCREEN. THIS SYSTEM MUST BE EQUIPPED WITH SOLID SEPERATION BRACKET (SHELF) LOCATED INSIDE THE RETICULATION SYSTEM SEPERATING POWER CABLING FROM IT CABLING. AN ADDITIONAL CHANNEL MUST BE INSTALLED FOR THE DATA CABLING AS THERE ARE UP TO 16 DATA CABLES TO BE ACCOMMODATED IN EACH RUN

CONNECTOR POLES TO MAKE PROVISION FOR CABLE ACCESS AS WELL

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	A. FREE STANDING FLOOR BASED DOUBLE SIDED RETICULATED ALUMINIUM SCREEN 1400mm(H) X 1200mm (W) FABIC PANEL TO HEIGHT OF 1000mm GLASS PANEL 250mm - 400mm HIGH ABOVE FABRIC PANEL RETICULATION AT FLOOR LEVEL UPHOLSTERED IN WW STRATA: 471-02 B. UNIVERSAL 2/3/4-WAY CONNECTOR POLE FOR VARIOUS ANGLES JOINING OF SCREENS 1400mm(H) C. ADDITIONAL BRACKETS, LINKING PLATES, WALL STARTERS ETC REQUIRED TO COMPLETE THE SCREEN INSTALLATION	1400.00 FABRIC SECTION FABRIC SECTION IS FLOOR BASED FABRIC/GLASS SCREEN	01	R	R



7	PLUG-SETS (INDICATED AS CC ON PLAN): 1 DEDICATED SOCKET – WIRED, 2 X NORMAL SOCKET – WIRED, 1 X 2-PIN EURO PLUG, 2 X VOICE / DATE SOCKETS WITH FACE PLATES – NOT WIRED. SUPPLIER TO INSTALL THESE PLUGSETS AND TO CONNECT TO THE POWER SKIRTING. ENSURE THAT ELECTRICAL CABLES ARE LONG ENOUGH TO REACH EACH DESK.	NO IMAGE	01	R	R
8	PLUG-SETS 1 X NORMAL SOCKET – WIRED, SUPPLIER TO INSTALL THESE PLUGSETS AND TO CONNECT TO THE POWER SKIRTING. ENSURE THAT ELECTRICAL CABLES ARE LONG ENOUGH TO REACH EACH DESK.	NO IMAGE	01	R	R
SUB-TOTAL EXCLUSIVE OF VAT				R	



5. MEETING ROOMS

TOP THICKNESS THROUGHOUT: 32mm LEGS AND VERTICAL PANELS: FLAT EDGE

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	A. EXECUTIVE BOARDROOM TYPE 1 8-10 SEATER RECTANGULAR OR OVAL CONSERVATIVELY STYLED TABLE WITH ACCESSIBLE BOX BASE AND ACCESS DOOR FOR FULL RETICULATION AND CENTRAL INLAY FINISH: WALLNUT VENEER WITH LEATHER INLAY 2400mm(W) x 1200mm(D) x 730mm(H)		01	R	R



2	A. EXECUTIVE BOARDROOM TYPE 2 16-20 SEATER OVAL CONSERVATIVELY STYLED TABLE WITH ACCESSIBLE BOX BASE AND ACCESS DOOR FOR FULL RETICULATION AND CENTRAL INLAY FINISH: WALLNUT VENEER WITH LEATHER INLAY 6300mm(W) x 2200mm(D) x 730mm(H)	01	R	R
3	A. EXECUTIVE BOARDROOM TYPE 3 24+ SEATER RECTANGULAR OR OVAL MODULAR PANEL LEG TABLES WITH ADJUSTABLE FEET CONSERVATIVELY STYLED TABLE WITH ACCESSIBLE BOX BASE AND ACCESS DOOR FOR FULL RETICULATION FINISH: WALLNUT VENEER 7700mm(W) x 3400mm(D) x 730mm(H) B. INDIVIDUAL UNITS: 1800mm(W) x 800mm(D) x 730mm(H) C. QUARTER LINK CURVED 800mm(W) x 800mm(D) x 730mm(H)	01	R	R

3	A. EXECUTIVE BOARDROOM TYPE 4 4-6 SEATER MODERN BOARDROOM TABLE WITH A-FRAME EPOXY COATED BASE AND THE OPTION OF NATURAL VENEER OR LAMINATE TOPS FINISH: WALLNUT VENEER WITH BLACK POWDER COATED STEEL FRAME 1800mm(W) x 1000mm(D) x 730mm(H)	01	R	R
4	A. EXECUTIVE HIGBACK BOARDROOM CHAIR FINISH: BLACK RIBBED BONDED GENUINE LEATHER TYPE: CLASSIC EAMES REPRO HIGH BACK B. FEATURES: - TORTION TILT MECHANISM - STABILIZING BAR SWIVEL (360-DEGREE ROTATION), FULLY ADJUSTABLE HEIGHT AND KNEE TILT WITH TENSIONER KNOB. - HIGH QUALITY PYRAMID CHROME BASE WITH BLACK CAPPED COVERED NYLON WHEELS - SLIP RESISTANT ON MOST FLOORS AND CARPETS - CHROME ARMS WITH PROTECTIVE ARM SLEEVES WITH ZIP - PNEUMATIC FINGERTIP CONTROLLED GAS-LIFT HEIGHT ADJUSTMENT	01	R	R

5	A. EXECUTIVE BOARDROOM SIDEBOARD FINISH: SOLID AOK, WALNUT VENEER AND POWDERCOATED STEEL COLOUR: OILED FINISH – EBONY & SADLEWOOD GREY 1947mm(W) x 460mm(D) x 820mm(H)		01	R	R
6	A. EXECUTIVE BOARDROOM 65" 4K QLED PICTURE FRAME WALLMOUNTED TV FINISH: BLACK FRAME	TV tot included	01	R	R
7	A. EXECUTIVE BOARDROOM VIDEO CONFERENCE ALL-IN-ONE 1080P VIDEO CONFERENCING SYSTEM WITH WIRED MICS		01	R	R



8	A. EXECUTIVE BOARDROOM INTERACTIVE SMART WHITEBOARD 1994mm(W) x 1355mm(D) x 160mm(H)	916.	01	R	R
9	A. GENERAL MEETING ROOMS TYPE 1 10 – 12 SEATER MODERN BOARDROOM TABLE WITH POWDER COATED STEEL FRAME BASE AND THE OPTION OF NATURAL VENEER OR LAMINATE TOPS FINISH: WHITE MELAMINE WITH DARK GREY POWDER COATED STEEL FRAME 3200mm(W) x 1800mm(D) x 730mm(H) B. FEATURES: ADDITIONAL CENTRAL SUPPORT LEGS WILL BE REQUIRED SHOULD THE FRAME BE LARGE THAN 1800mm (W)		01	R	R

10	A. GENERAL MEETING ROOMS TYPE 2 6 – 8 SEATER MODERN HIGH MEETING TABLE WITH POWDER COATED STEEL FRAME BASE AND THE OPTION OF NATURAL VENEER OR LAMINATE TOPS FINISH: WHITE MELAMINE WITH DARK GREY POWDER COATED STEEL FRAME 2200mm(W) x 1000mm(D) x 1000mm(H)	01	R	R
7	A. GENERAL MEETING ROOMS TYPE 3 2 – 4 SEATER MODERN HIGH MEETING TABLE WITH STAINLESS STEEL FRAME BASE AND THE OPTION OF NATURAL VENEER OR LAMINATE TOPS FINISH: WHITE MELAMINE 1200mm(W) x 1200mm(D) x 730mm(H)	01	R	R

8	A. OPEN PLAN MEETING CHAIR TYPE 1 ARMCHAIR ON CASTERS WITH FIXED ARMS FINISH: BLACK MESH WITH MATERIAL SEAT (EVERGLADE (EVE)) B. FEATURES - STURDY BACKREST WITH MESH - CHROME LEGS - HEAVY DUTY DUAL WHEEL CASTERS - BREATHABLE MESH BACK - 130KG WEIGHT LIMIT	Everglade (EVE)	01	R	R
9	A. OPEN PLAN MEETING CHAIR TYPE 2 HIGH CHAIR WITH BACKREST FINISH: PATTERNED BALK MOULDED DURABLE PLASTIC B. FEATURES - CHROME LEGS - 130KG WEIGHT LIMIT		01	R	R

10	A. OPEN PLAN MEETING WHITEBOARD QUARTET PRESENTATION EASEL, MOBILE, REVERSIBLE MAGNETIC WHITEBOARD/FLIPCHART, PRESTIGE 2 MOBILE, GRAPHITE FRAME	Ours.	01	R	R
11	A. OPEN PLAN MEETING SIDEBOARD SERVER UNIT WITH 4 HINGED DOORS WITH 2 ADJUSTABLE SHELVES FINISH: WHITE MELAMINE WITH HEIGHT ADJUSTABLE CHROME LEGS WITH CHROME HANDLES 1600mm(W) X 450mm(D) X 900mm(H)		01	R	R
		SUB-TOTAL EXCLUSIVE	OF VAT	R	

6.CHILL AREA / DINING AREA - STAFF

ITEM	DESCRIPTION	IMAGE	QΤΥ	UNIT PRICE EXCL VAT	TOTAL
1	A. ROUND CANTEEN TABLE – 700mm(DIA) X 740mm(H) AS SHOWN		01	R	R
2	A. CANTEEN CHAIR AS SHOWN		01	R	R



3	A. FLAMINGO CHAIRS100% ALUMINIUM, THE SEATS JOINTS ARE WELDED AND NOT SCREWED, THIS CHAIR IS SUITABLE FOR OUTDOORS	01	R	R
4	A. DIABLO HIGH TABLE 600mm(DIA) X 1100mm(H) B. FEATURES: ALUMINIUM POLE WITH CAST ALUMINIUM BASE. STAINLESS STEEL IS MOULDED OVER SUPER WOOD TOP, THERE IS NO EDGING AROUND TABLE.	01	R	R
5	A. LARGE WASTE BIN: STEEL, POWDER COATED IN SILVER WITH FUNNEL TOP, AND PLASTIC LINER 340mm(DIA) X 600mm(H)	01	R	R

6 A. DOUBLE SEATER COUCH

FINISH: FINISH: ARRANGEMENT OF COLOURS IN A DURABLE FABRIC FINISH WITH POWDER COATED STEEL FRAME 1400mm(W) x 810mm(D) x 1000mm(H)

B. SINGLE SEATER COUCH

FINISH: FINISH: ARRANGEMENT OF COLOURS IN A DURABLE FABRIC FINISH WITH POWDER COATED STEEL FRAME 810mm(W) x 810mm(D) x 1000mm(H)

C. SQUARE OTTOMAN

FINISH: FINISH: ARRANGEMENT OF COLOURS IN A DURABLE FABRIC FINISH WITH POWDER COATED STEEL FRAME 810mm(W) x 810mm(D) x 450mm(H)

D. ROTARY SHAPED SEAT

FINISH: ARRANGEMENT OF COLOURS IN A DURABLE **FABRIC** 630mm(W) x 630mm(D) x 430mm(H)

E. OVAL SHAPED SEAT

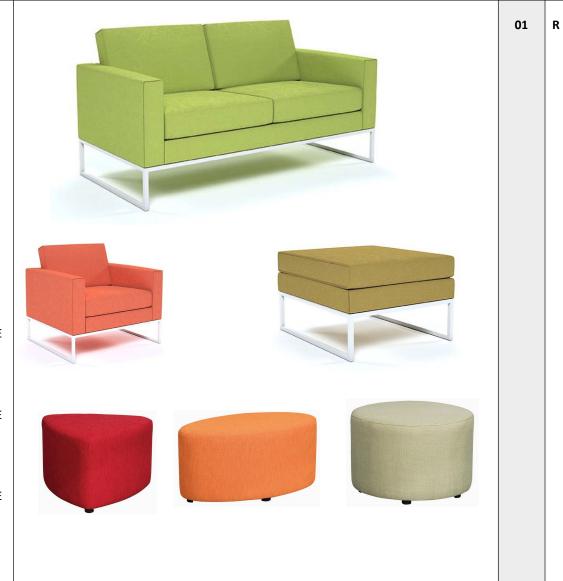
FINISH: ARRANGEMENT OF COLOURS IN A DURABLE **FABRIC**

630mm(W) x 340mm(D) x 430mm(H)

F. ROUND SHAPED SEAT

FINISH: ARRANGEMENT OF COLOURS IN A DURABLE **FABRIC**

630mm(W) x 630mm(D) x 430mm(H)



SUB-TOTAL EXCLUSIVE OF VAT | R



R

7. EXECUTIVE DINING

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	A. 4 SEATER ROUND DINING TABLE TYPE 1 FINISH: WALNUT VENEER BASE AND GLASS TABLE TOP 630mm(W) x 630mm(D) x 760mm(H)		01	R	R
2	A. 6-8 SEATER DINING TABLE TYPE 2 FINISH: SOLID OAK BASE AND GLASS TABLE TOP 2400mm(W) x 1100mm(D) x 760mm(H)		01	R	R





5	A. EXECUTIVE DINING SIDEBOARD FINISH: COMBINATION OF SOLID OAK & WALNUT, WITH WALNUT VENEER AND DOOR PANLES WITH GLASS. STEEL FRAME BLACK POWDER COATED 1947mm(W) x 460mm(D) x 820mm(H)	01	R	R
6	A. EXECUTIVE DINING 3 TIER TEA TROLLEY FINISH: BLACK POWDER COATED 950mm(W) x 570mm(D) x 910mm(H)	01	R	R

7	A. EXECUTIVE DINING WALLMOUNTED MIRROR FINISH: HARDWOOD 810mm(W) x 150mm(D) x 810mm(H)	01	R	R
8	A. EXECUTIVE DINING DECORATIVE VASES FINISH: VARIES	01	R	R

9	A. EXECUTIVE DINING LOUNGE KOBI LEATHER CORNER COUCH FINISH: VINTAGE LEATHER 2900mm(W) x 2900mm(D) x 800mm(H) SEAT HEIGHT 450mm		01	R	R
10	A. EXECUTIVE DINING LOUNGE HARPER OCCASIONAL CHAIR FINISH: DURABLE FABRIC CREAM 940mm(W) x 860mm(D) x 870mm(H) SEAT HEIGHT 450mm		01	R	R
11	A. EXECUTIVE DINING LOUNGE PARKER COFFEE TABLE FINISH: SOLID WOOD WITH A HERRING BONE PATTERN 1400mm(W) x 700mm(D) x 450mm(H)		01	R	R
SUB-TOTAL EXCLUSIVE OF VAT					



8. HIGH DENSITY CABINET SYSTEM

COLOUR: LAMINATE CLADDING IN BLACK HANDLE: SILVER HANDLE

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	A. 9-BAY HIGH DENSITY CABINET WITH LAMINATE CLADDING. COLOUR AFRICAN WENGE. LOCKABLE		01	R	R
2	A. 4-BAY HIGH DENSITY CABINET WITH LAMINATE CLADDING. COLOUR AFRICAN WENGE. LOCKABLE		01	R	R



3	A. HEAVY DUTY 5 TIER OPEN STEEL SHELVING UNIT WITH CORNER GUSSETS, BACK AND SIDE BRACES, 1910mm(H) x 914mm(W) x 450mm(D)		01	R	R
4	A. STANDARD 5 TIER OPEN STEEL SHELVING UNIT WITH CORNER GUSSETS, BACK AND SIDE BRACES, 1910mm(H) x 914mm(W) x 450mm(D)		01	R	R
SUB-TOTAL EXCLUSIVE OF VAT					
14% VAT					
		TOTAL INCLUSIVE OF	VAT	R	



8.WALK-IN CENTRE AREA – OPEN PLAN AREA + SECURITY OFFICE:

SINGLE FACE BOARD. MELAWOOD WITH WATERPROOF BACKER.

COLOUR: WHITE

TOP THICKNESS: 32mm

FLAT SELFCOLOUR EDGE

HANDLES ON FILING FACILITY: SILVER WHALEBONE

COLOUR OF LEGS: SILVER

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	A. WALK-IN CENTRE DESKS: 1 X DESK 1600mm x 800mm 1 X 3-DRAWER DESK HIGH PEDESTAL – 400mm(W) X 500mm(D) X 700mm(H) WITH PEN & PENCIL TRAY AND DEEP FILER – LOCKABLE 1 X RETICULATED STEEL LEGS – 76mm 1 X NON-RETICULATED STEEL LEG – 76mm 1 X MODESTY PANEL CABLE MANAGEMENT TRAY RUNNING BEHIND MODESTY PANEL	RETICULATED POLE LEG MODESTY PANEL DESK 1600 X 800 PEDESTAL NON-RETICULATED POLE LEG	01	R	R



2	A. HIGH BACK CHAIR: TECHNO 800 HIGH BACK CHAIR. BLACK PU FLEXIBLE ARMS. PASSIVE SYNCHRO MECHANISM WITH 5 POSITION LOCK. GAS HEIGHT ADJUSTMENT. 5- STAR CHROME BASE WITH HEAVY DUTY CASTERS UPHOLSTERY: BACKREST: WW 1811/04 (STRIPED). SEAT: WW 471/02 (PLAIN BROWN)	01	R	R
3	A. T900 VISITOR CHAIR WITH INTEGRAL CHROME FRAME UPHOLSTERY: BACKREST: WW 1811/04 (STRIPED). SEAT: WW 471/02 (PLAIN BROWN)	01	R	R
4	A. OPEN PLAN OFFICE WASTE BIN FINISH: ROUND TAPER WASTE BIN - BLACK 240mm(W) x 300mm(H) B. OPEN PLAN OFFICE 3 TIER PAPER TRAY FINISH: BLACK	01	R	R

5	 A. FLOOR BASED DOUBLE SIDED RETICULATED SCREEN – 1600mm(H) X 800mm (W). FABIC PANEL TO HEIGHT OF 1200mm WITH GLASS PANEL 400mm HIGH ABOVE FABRIC PANEL PANEL TO ALLOW FOR CABLES TO THREAD THROUGH SCREEN RETICULATION UNDER DESK TOP, NOT FLOOR LEVEL IN LINE WITH THE CABLE MANAGEMENT TRAY UNDER THE DESK TOP UPHOLSTERED IN WW STRATA: 471-02 SCREEN LEGS X 2 PER SCREEN B. 6mm MDF BOARD (2 x 3mm PANELS) FOAM THICKNESS: 5mm COMPLETE SCREEN THICKNESS: 50 – 80mm DEPENDING ON MANUFACTURER SINGLE EXTRUDED ALUMINIUM FRAME FRAME DEPTH: 38mm TOP COVER STRIP: BLACK PVC BLACK ABS PLASTIC COVERING SCREEN TO SCREEN CONNECTION POINT 	RETICULATION: FULLY INTEGRATED BUILT-IN SYSTEM IN SCREEN. THIS SYSTEM MUST BE EQUIPPED WITH SOLID SEPERATION BRACKET (SHELF) LOCATED INSIDE THE RETICULATION SYSTEM SEPERATING POWER CABLING FROM IT CABLING.	01	R	R
6	A. FLOOR BASED NON-RETICULATED SCREEN – 1600mm(H) X 800mm (W). FABIC PANEL TO HEIGHT OF 1200mm WITH GLASS PANEL 400mm HIGH ABOVE FABRIC PANEL UPHOLSTERED IN WW STRATA: 471-02 B. 6mm MDF BOARD (2 x 3mm PANELS) FOAM THICKNESS: 5mm COMPLETE SCREEN THICKNESS: 50 – 80mm DEPENDING ON MANUFACTURER SINGLE EXTRUDED ALUMINIUM FRAME FRAME DEPTH: 38mm TOP COVER STRIP: BLACK PVC BLACK ABS PLASTIC COVERING SCREEN TO SCREEN		01	R	R

	CONNECTION POINT			
7	A. FLOOR BASED NON-RETICULATED SCREEN — 1600mm(H) X 600mm (W). FABIC PANEL TO HEIGHT OF 1200mm WITH GLASS PANEL 400mm HIGH ABOVE FABRIC PANEL UPHOLSTERED IN WW STRATA: 471-02 SCREEN LEGS X 2 PER SCREEN	01	R	R
9	A. WALKIN CENTRE 65" UHD WALL-MOUNTED TV FINISH: BLACK FRAME	01	R	R
10	 A. EXECUTIVE PA WASTE BIN FINISH: BLACK POWDER COATED TRI PUNCHED 240mm(W) x 300mm(H) B. EXECUTIVE PA PAPER CUBER HOLDER FINISH: BLACK POWDER COATED TRI PUNCHED C. EXECUTIVE PA PENCIL CUP FINISH: BLACK POWDER COATED TRI PUNCHED 	01	R	R



11	A. 2-SEAT AIRPORT BENCH IN STAINLESS STEEL WITH PERFORATED BACK AND SIDES	01	R	R
12	A. 3-SEAT AIRPORT BENCH IN STAINLESS STEEL WITH PERFORATED BACK AND SIDES	01	R	R
13	A. LARGE WASTE BIN: STEEL, POWDER COATED IN SILVER WITH FUNNEL TOP, AND PLASTIC LINER – 340mm(D) X 600mm(H)	01	R	R



10. MAIN RECEPTION AND WAITING AREA:

MAHOGANY VENEER STAINED TO ALBANY CHOCOLATE BROWN TOP THICKNESS THROUGHOUT: 32mm LEGS AND VERTICAL PANELS: FLAT EDGE

ITEM	DESCRIPTION	IMAGE	QTY	UNIT PRICE EXCL VAT	TOTAL
1	A. RECEPTION COUNTER: DOUBLE WATERFALL WITH 2x MOBILE PEDESTALS MOBILE PEDESTAL WITH 1x PENCIL TRAY, 1x STANDARD DRAWER & 1x DEEP DRAWER WITH WHITE FRONTS WATERFALL PANLE TO BE WALLNUT FININSH MINA COUNTER CARCAS TO BE WHITE MELAMINE 2700mm(W) x 800mm(D) x 1200mm(H)		01	R	R



2	A. MAIN RECEPTION DESK CHAIR FINISH: BROWN RIBBED BONDED LEATHER TYPE: CLASSIC VISITORS REPRO CHAIR B. FEATURES - TORTION TILT MECHANISM - STABILIZING BAR SWIVEL (360-DEGREE ROTATION), FULLY ADJUSTABLE HEIGHT AND KNEE TILT WITH TENSIONER KNOB. - HIGH QUALITY PYRAMID CHROME BASE WITH BLACK CAPPED COVERED NYLON WHEELS - SLIP RESISTANT ON MOST FLOORS AND CARPETS - CHROME ARMS WITH PROTECTIVE ARM SLEEVES WITH ZIP	01	R	R
3	A. WASTE BINS: STEEL, POWDER COATED IN SILVER SQUARE PERFORATION 240mm(DIA) X 300mm(H)	01	R	R
4	A. 3-TIER STEEL LETTERTRAY, POWDER COATED SILVER WITH SQUARE PERFORATION B. PAPER CUBE HOLDER, POWDER COATED SILVER WITH SQUARE PERFORATION, SIZE 73mm X 73mm X 110Mm (H)	01	R	R



5	A. 3-SEAT AIRPORT BENCH IN STAINLESS STEEL WITH PERFORATED BACK AND SIDES	01	R	R
6	A. 2-SEAT AIRPORT BENCH IN STAINLESS STEEL WITH PERFORATED BACK AND SIDES	01	R	R
7	B. LARGE WASTE BIN: STEEL, POWDER COATED IN SILVER WITH FUNNEL TOP, AND PLASTIC LINER – 340mm(D) X 600mm(H)	01	R	R

8	B. WAITING AREA 65" UHD WALL-MOUNTED TV FINISH: BLACK FRAME		01	R	R
9	A. SILVER FLOOR STANDING BROCHURE HOLDER 485mm(W) x 422mm(D) x 1770mm(H)		01	R	R
		SUB-TOTAL EXCLUSIVE OF VAT	R		
		14% VAT	R		
		TOTAL INCLUSIVE OF VAT	R		



SUMMARY OF PRICE SCHEDULE – FIRM PRICES:

Note: Only firm pries will be accepted. Non-firm prices (including prices subject to rate exchange variations) will not

be considered

NAME OF BIDDER	
BID NUMBER	
CLOSING TIME	

PRICES TO BE INCLUSIVE OF VAT

ITEM	DESCRIPTION	Bid price in RSA currency (incl VAT)
1	EXECUTIVE OFFICES (PAGE1)	R
2	EXECUTIVE PA WORKSTATIONS & RECEPTIONS (PAGE 14)	R
3	OPEN PLAN OFFICE DESKING SYSTEMS (PAGE 20)	R
4	ARTICULATED SCREENING SYSTEMS FOR ADMINISTRATION WORKSTATIONS (PAGE 26)	R
5	MEETING ROOMS (PAGE 29)	R
6	CHILL & DINING AREAS FOR STAFF (PAGE37)	R
7	EXECUTIVE DINING (PAGE 39)	R
8	HIGH DENSITY BULKFILING CABINET SYSTEMS (PAGE 43)	R
9	WALK-IN CENTRE & OPEN OFFICE PLAN AREAS (PAGE 46)	R
10	RECEPTION & SEATING AREA (PAGE 51)	R
11	MANUFACTIRING	
12	DELIVERY (price per Kilometre deliver and per weight)	R
13	INSTALLATION	R



GRAND TOTAL (VAT INCLUDED)		R

Further details of the proposed fee structure can be attached over and above the information given in the above table. Offer to be valid for a period of 90 days from the closing date of the bid

Required at:	GPAA 2 ND floor
Address:	34 Hamilton St, Pretoria
Does the offer comply with the specifications?	*Yes / No
Period for delivery?	
Confirmation of prices?	Fixed / Non-fixed

Note: all delivery and installation costs must be included in the bid price for delivery at the prescribed destination

* Delete if not applicable



SURVEY QUESTIONNAIRE:

(VENDOR FOR SUPPLY SERVICES)

THIS QUESTIONNAIRE SHOULD NOT BE COMPLETED BY BIDDER

THE BIDDER'S CLIENTS SHOULD COMPLETE THIS QUESTIONNAIRE AS REFERENCE FOR WORK DONE FOR THEM BY THE BIDDER

FORMS COMPLETED BY BIDDER WILL RESULT IN IMMEDIATE DISQUALIFICATION FROM THIS BID

THE BIDDER IS REQUIRED TO SUBMIT 5 OF THESE COMPLETED FORMS WITH ATTACHED REFERENCE LETTERS

NAME OF BIDDER:	BID NUMBER:

THE GPAA is implementing a process that collets past performance information on firms and their key personnel. The information will be used to assist the committee in the selection of firms to perform the supply and installation furniture for the GPAA

The above firm has listed you as a client for which they have previously performed work. We would appreciate you taking the time to complete the survey.

Rate each of the criteria on a scale of 1 – 10, with 10 representing that you were very satisfied (meaning that you would hire the firm / individual again) and 1 representing that you were very unsatisfied (meaning that you would not hire the firm / individual again)

Rate each of the criteria to the best of your knowledge. If you do not have sufficient knowledge of past performance in a particular area then leave it blank.



COMPLETE THE SURVEY QUESTIONNAIRE BELOW

THIS QUESTIONNAIRE SHOULD NOT BE COMPLETED BY THE BIDDER THE BIDDER'S CLIENTS SHOULD COMPLETE THIS QUESTIONNAIRE AS REFERENCE FOR WORK DONE FOR THEM BY THE BIDDER FORMS COMPLETED BY BIDDER WILL RESULT IN IMMEDIATE DISQUALIFICATION FROM THIS BID

ITEM	DUE DILIGENCE EVALUATION	SCORE	RATING
		1 - 10	
1	ABILITY TO MANAGE THE PROJECT COST (MINIMIZE CHANGE ORDERS)	1 - 10	
2	ABILITY TO MAINTAIN / ADHERE TO BUSINESS TIMES (COMPLETE / DELIVER ON TIME OR EARLY)	1 – 10	
3	QUALITY OF SERVICES PROVIDED (IMPACT OF PRODUCT OR SERVICES)	1-10	
4	PROFESSIONALISM AND ABILITY TO MANAGE (INCLUDES RESPONSES PROMPTLY TO CUSTOMERS)	1-10	
5	COMMUNICATION, EXPLANATION OF RISK, AND DOCUMENTATION	1-10	
6	ABILITY TO FOLLOW THE USER'S RULES, REGULATIONS AND REQUIREMENTS	1 – 10	
7	OVERALL CUSTOMER SATISFACTION AND COMFORT LEVEL IN HIRING VENDOR / INDIVIDUAL AGAIN	1 - 10	

(NAME OF COMPANY BEING RATED)	(REPRESENTATIVE OF COMPANY BEING RATED)
(NAME OF PERSON COMPLETING THE SURVEY)	(COMPANY NAME OF PERSON COMPLETING THE SURVEY)
(CONTACT NUMBER OF PERSON COMPLETING THE SURVEY)	(E-MAIL ADDRESS OF PERSON COMPLETING THE SURVEY)



(CLIENT COMPANY STAMP)

